**- Chicago Finance Exchange -**

**Philanthropy Partner Recommendation Form**

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| --- | --- |
| **Organization:** | Name: Address: Phone: Email Site: Key contact & title:  |
| **CFE Sponsor:** | Name & email: *Note: Assumes you are willing to sponsor/coordinate opportunity with CFE members* |
| **Mission & History:** | *In 2-3 paragraphs, describe organization’s mission & history.* |
| **Service(s) Provided and Impact on Community:** | *Describe clients served & how impact on community can be measured (e.g. women, single moms, young girls, etc.).* |
| **Specific Volunteer Opportunity for CFE:** | *Provide details of opportunity, including:** *Linkage to CFE mission statement*
* *Linkage with talents/experience of CFE members*
* *Time commitment or training required*
* *Networking opportunity for members*
* *Other*
 |
| **Frequency:** | *Identify whether there is a specific time period for the volunteer opportunity (e.g., only during school semester, during tax season, summer, any time, etc.)* |
| *Page Two – Philanthropy Partner Recommendation Form***Number of CFE Participants Required or Desired:** |  |
| **Dates/Days of Volunteer Opportunity:** |  |
| **Hours of Volunteer Opportunity:** |  |
| **Additional Comments:** |  |

**Please submit completed form for consideration to Philanthropy Committee:**

* *Jo Jackson (**jjackson@ipmcinc.com**) and*
* *Judy Andringa (judyandringa@gmail.com)*

**After our review, you will be contacted by a Philanthropy Committee member to determine next steps and whether a presentation by the organization is requested.**

**Thanks for your input!**